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UA1D Otto Bluh

WKU Human Resources

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BIOGRAPHICAL DATA SHEET

(This information will be filed in the Office of Public Affairs and Public Relations of Western Kentucky University for use in news releases and other appropriate purposes.)

Name BLUH OTTO —
 (Last) (First) (Middle)
 Home Address 1900 Rich. Jones Rd. Nashville, Tn. 37215
 Bowling Green Address — Telephone —
 Birthplace Ostrav, Austria-Hungary Date of birth 2 Sept. '02
now Czechoslov.
 Name of wife or husband (give maiden name of wife) Margaret Hornstein
 If not married, name and address of next of kin —
 Relation —

Children:

| Name | Date of birth | Address (if other than above) |
|---------------|---------------|-------------------------------|
| <u>Pamela</u> | <u>—</u> | <u>Baltimore, Md.</u> |
| <u>—</u> | <u>—</u> | <u>—</u> |
| <u>—</u> | <u>—</u> | <u>—</u> |
| <u>—</u> | <u>—</u> | <u>—</u> |
| <u>—</u> | <u>—</u> | <u>—</u> |

Date of appointment to Western faculty or staff 15 August 1970
 Nature of position and major responsibility Professor of Biophysics
(Physics & Biology)
 Positions held before coming to Western:

| Position | Place | Date |
|----------------------------|-----------------------------|------------------|
| <u>Professor extraord.</u> | <u>Prague</u> | <u>1930-1939</u> |
| <u>Res. Fellow</u> | <u>Birmingham, Engl.</u> | <u>1939-1946</u> |
| <u>Professor, assec.</u> | <u>U. of Brit. Columbia</u> | <u>1946-1959</u> |
| <u>Professor</u> | <u>Vanderbilt U.</u> | <u>1959-1968</u> |

(Use reverse side if needed)

Visit. Prof.

U. of N.C. Chapel Hill 1969/70

Academic and honorary degrees:

| <u>College</u> | <u>Degree</u> | <u>Year</u> |
|----------------------------------|---------------|-------------|
| <u>Visiting Professor</u> | | |
| <u>Dr. rer. nat. (Ph. D.)</u> | <u>Prague</u> | <u>1924</u> |
| <u>Docent of Physics (D.Sc.)</u> | <u>"</u> | <u>1929</u> |
| <u>Fellow Inst. Physics</u> | <u>London</u> | <u>1945</u> |

From Affiliations

Scholarships or fellowships:

From

From

From

From

Major publications:

About 60 publications, incl. books, in the fields of
physics, biophysics, history of science and sci. education

Membership and offices held in honorary, professional, and trade organizations:
 (include dates, if pertinent)

Amer. Assoc. of Physics Teachers

Society of Sigma Xi

From

From

Personal facts, such as military service; decorations; political offices; church
 affiliation; social fraternity, lodge, and civic club affiliations:

From

From

From

From

1900 Richard Jones Rd.
Apt. S-6
Nashville, Tenn. 37215
383-8650
December 12, 1971

Dr. Marvin W. Russell, Dean,
Ogden College of Science and Technology
Western Kentucky University
Bowling Green, Kentucky

Dear Dean Russell:

As I have explained recently my health makes it necessary for me to reduce my activities. I am therefore offering my resignation from my present appointment as of December 31, 1971. I am glad to know that the biophysics teaching program I helped to develop is in good hands and will in no way suffer through my absence during the next semester. If there are any other aspects of the work in biophysics and preparation in the history of science which you wish to see continued, I shall be pleased to assist in a limited capacity.

Thanking you for your continued interest and support,

I am, with the Season's Greetings,

Sincerely yours,

Otto Blüh

Otto Blüh
Professor, Biology and Physics

Copies: Dr. Beal
Dr. Six

January 11, 1972

**Dr. Otto Bluh
Apartment S-6
1900 Richard Jones Road
Nashville, Tennessee 37215**

Dear Dr. Bluh:

Your resignation as a member of the Western faculty, dated December 12, has been received and is hereby accepted, effective with the close of the fall semester of the 1971-72 school year.

It will be appreciated if you will work closely with Dean Russell, Dr. Beal, and Dr. Six on all matters relating to the termination of your employment at Western and do not hesitate to call upon me if I can be of service.

Western appreciates the contribution which you have made during the period of time you have been here, and your resignation is accepted with best wishes for every success in all worthwhile endeavors.

Sincerely yours,


**Dero G. Downing
President**

DGD:mcb

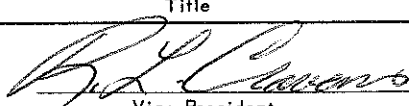
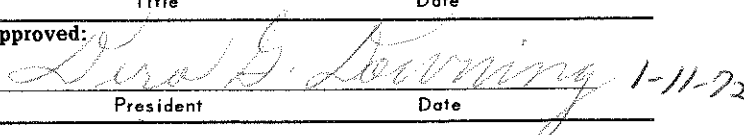
**cc: Dean Raymond L. Cravens
Dean Marvin W. Russell
Dr. Ernest O. Beal
Dr. N. Frank Six
Mr. James B. Tomes ✓**

WESTERN KENTUCKY UNIVERSITY
PERSONNEL ACTION RECOMMENDATION

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| (1) Check Appropriate Action: <input type="checkbox"/> Appointment <input type="checkbox"/> Change in Status <input checked="" type="checkbox"/> Separation | |
| (2) Effective Date of Action: <u>January 15, 1972</u> | Date This Form Prepared: <u>January 3, 1972</u> |
| (3) Present Status or New Position | |
| Name <u>Dr. Otto Bluh</u> Birth Date | (3) Change Recommended |
| Social Security Number | Name |
| Position Title/Faculty Rank <u>professor</u> | (Check, or fill in, CHANGED items only) |
| Address | Position Title/Faculty Rank |
| Department <u>Physics Biology/Physics</u> | Address |
| Account to be charged | Department |
| (4) Employment Status (Check one in each block) | |
| <input type="checkbox"/> Faculty 1 <input type="checkbox"/> Regular 1 <input type="checkbox"/> Full Time 1 | <input type="checkbox"/> Faculty 1 <input type="checkbox"/> Regular 1 <input type="checkbox"/> Full Time 1 |
| <input type="checkbox"/> Staff 2 <input type="checkbox"/> Temporary 2 <input type="checkbox"/> Part Time 2 | <input type="checkbox"/> Staff 2 <input type="checkbox"/> Temporary 2 <input type="checkbox"/> Part Time 2 |
| (5) Indicate Sex: <input type="checkbox"/> Female 1 <input type="checkbox"/> Male 2 | |
| (6) Subject to Retirement: (7) Provide Numbers: | |
| <input type="checkbox"/> KY Teachers Ret 1 Position <u>3/62/F28-3/66/F16</u> | <input type="checkbox"/> KY Teachers Ret 1 Position |
| <input type="checkbox"/> KY Employees Ret 2 Class Grade | <input type="checkbox"/> KY Employees Ret 2 Class Grade |
| (8) Pay Base: <input type="checkbox"/> Monthly 1 <input type="checkbox"/> Semi-Monthly 2 | |
| (9) Appointment: Number of Months | |
| Beginning Date/...../..... Ending/...../..... | |
| (10) Marital Status: <input type="checkbox"/> Single 1 <input type="checkbox"/> Married 2 | |
| (11) Total - Monthly Salary Annual | |
| (12) Separation: Indicate number of terminal vacation days included in effective date | |

(13) **Remarks:** Dr. Bluh's salary due him for the fall semester should be computed to be one-half of his academic year's salary and any necessary adjustments should be made.

(14) **Recommended:**

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div style="display: flex; justify-content: space-between;"><div>Title</div><div>Date</div></div> <div style="text-align: center;"> Vice President</div> <div style="text-align: right;">Date</div> | <div style="display: flex; justify-content: space-between;"><div>Title</div><div>Date</div></div> <div style="text-align: center;">Approved:  President</div> <div style="text-align: right;">Date <u>1-11-72</u></div> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

(15) **FOR PERSONNEL USE**

| | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tax Information Subject To: <input type="checkbox"/> Fed Tax-Ex <input type="checkbox"/> State Tax-Ex <input type="checkbox"/> City Tax <input type="checkbox"/> FICA | Benefits Information <input checked="" type="checkbox"/> Opt Ins-Prem <input type="checkbox"/> BC/BS-Prem <input type="checkbox"/> WN-Prem <input type="checkbox"/> WKUCU-Amt <input checked="" type="checkbox"/> Other-Type Amt |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

(16) **Action Complete:**

| | |
|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <div style="display: flex; justify-content: space-between;"><div>Computer Center</div><div>Date</div></div> | <div style="display: flex; justify-content: space-between;"><div>Personnel</div><div>Date</div></div> |
|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|

WHITE COPY - President

GREEN COPY - Personnel

BLUE COPY - Payroll

PINK COPY - Retain



WESTERN KENTUCKY UNIVERSITY

BOWLING GREEN, KENTUCKY

file - Bluh

December 30, 1971

Office of the Dean
Ogden College of Science and Technology

MEMORANDUM TO: Mr. James B. Tomes, Director, Personnel Services
FROM: Lynn E. Greeley, Assistant Dean for Administrative and Technical Services

Dr. Otto Bluh will be taken off of the Physics payroll at the end of December since he will not be teaching on a full time basis during the Spring semester.

He has requested that his group insurance membership for Blue Cross--Blue Shield be transferred back to the Tennessee Hospital Services Association, Chattanooga, Tennessee, effective January 1, 1972. The following information was taken from his old Tennessee card:

Group #09519
Contract #0839286
Type Contract 1.

If we can provide additional information, please advise.

[Signature]
LEG

LEG:rmv

cc: M. W. Russell

Term BC - 2-1-72
Term Comm. W 1-1-72 *[Signature]*



WESTERN KENTUCKY UNIVERSITY

BOWLING GREEN, KENTUCKY

April 12, 1971

Office of The President

Dear Otto Bluh:

At the meeting of the Board of Regents on January 9, 1971, authorization was given to proceed with the preparation of the 1971-72 operating budget. The Board endorsed the recommendation for continued priority to be given to the strengthening of the University salary schedule, with instructions to proceed in accordance with previously approved plan. As a result, the matter of salary increments is again given prime consideration as a part of the Western operating budget.

I am happy to inform you that your regular salary has been increased from \$ 17,000 to \$ 17,940, effective August 16, 1971.

The degree of success which Western may achieve in the fulfillment of its stated purposes and objectives is dependent upon the coordinated and combined efforts of each of us. In pledging to you my personal support and the support of the President's Office, let me also express to you the appreciation of the University for the contribution which you are making to the continued progress and development of the school.

Best wishes are extended to you and yours, and I invite you to call upon me if I can be of help in the future.

Sincerely yours,

Dero G. Downing
Dero G. Downing
President

DGD/gb

Encl.

WESTERN KENTUCKY UNIVERSITY
PERSONNEL ACTION RECOMMENDATION

| | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------|--|
| (1) Check Appropriate Action: <input type="checkbox"/> Appointment <input checked="" type="checkbox"/> Change in Status <input type="checkbox"/> Separation | | (2) Effective Date of Action: <u>October 15, 1970</u> | | Date This Form Prepared: <u>Sept 25, 1970</u> | |
| (3) Present Status or New Position Name <u>Bluh, Otto</u> Birth Date _____ Social Security Number _____ Position Title/Faculty Rank <u>Professor</u> Address _____ Department <u>Biology/Physics</u> Account to be charged _____ | | (3) Change Recommended Name _____ (Check, or fill in, CHANGED items only) Position Title/Faculty Rank _____ Address _____ Department _____ Account to be charged _____ | | | |
| (4) Employment Status (Check one in each block) <input checked="" type="checkbox"/> Faculty 1 <input checked="" type="checkbox"/> Regular 1 <input checked="" type="checkbox"/> Full Time 1 <input type="checkbox"/> Staff 2 <input type="checkbox"/> Temporary 2 <input type="checkbox"/> Part Time 2 | | (4) Employment Status (Check one in each block) <input type="checkbox"/> Faculty 1 <input type="checkbox"/> Regular 1 <input type="checkbox"/> Full Time 1 <input type="checkbox"/> Staff 2 <input type="checkbox"/> Temporary 2 <input type="checkbox"/> Part Time 2 <input type="checkbox"/> Terminate 3 | | | |
| (5) Indicate Sex: <input type="checkbox"/> Female 1 <input checked="" type="checkbox"/> Male 2 | | | | | |
| (6) Subject to Retirement: <input type="checkbox"/> KY Teachers Ret 1 Position _____ <input type="checkbox"/> KY Employees Ret 2 Class Grade _____ | | (6) Subject to Retirement: <input type="checkbox"/> KY Teachers Ret 1 Position _____ <input type="checkbox"/> KY Employees Ret 2 Class Grade _____ | | | |
| (8) Pay Base: <input checked="" type="checkbox"/> Monthly 1 <input type="checkbox"/> Semi-Monthly 2 | | (8) Pay Base: <input type="checkbox"/> Monthly 1 <input type="checkbox"/> Semi-Monthly 2 | | | |
| (9) Appointment: Number of Months <u>9 over 12</u> Beginning Date <u>8/16/70</u> Ending <u>8/15/71</u> | | (9) Appointment: Number of Months <u>9 over 9</u> Beginning Date <u>8/16/70</u> Ending <u>5/15/71</u> | | | |
| (10) Marital Status: <input type="checkbox"/> Single 1 <input type="checkbox"/> Married 2 | | (10) Marital Status: <input type="checkbox"/> Single 1 <input type="checkbox"/> Married 2 | | | |
| (11) Total - Monthly Salary _____ Annual <u>17,000.00</u> | | (11) Total - Monthly Salary _____ Annual _____ | | | |
| (12) Separation: Indicate number of terminal vacation days included in effective date _____ | | | | | |
| (13) Remarks: Request Dr. Bluh receive his annual salary in 9 payments. (See attached memorandum from Mr. Greeley.) (withdrawn) | | | | | |

(14) Recommended:

James B. Pines 9-25-70
Title _____ Date _____
H. L. Brown
Vice President _____ Date _____

Approved:

Dorothy Downing 9-28-70
President _____ Date _____

(15) FOR PERSONNEL USE

| | | | |
|---------------------------------------|--------------------------------------------------|---------------------------------------|---------------------------------------|
| Tax Information Subject To: | | Benefits Information | |
| <input type="checkbox"/> Fed Tax-Ex | <input checked="" type="checkbox"/> Opt Ins-Prem | <input type="checkbox"/> Fed Tax-Ex | <input type="checkbox"/> Opt Ins-Prem |
| <input type="checkbox"/> State Tax-Ex | <input checked="" type="checkbox"/> BC/BS-Prem | <input type="checkbox"/> State Tax-Ex | <input type="checkbox"/> BC/BS-Prem |
| <input type="checkbox"/> City Tax | <input type="checkbox"/> WN-Prem | <input type="checkbox"/> City Tax | <input type="checkbox"/> WN-Prem |
| <input type="checkbox"/> FICA | <input type="checkbox"/> WKUCU-Amt | <input type="checkbox"/> FICA | <input type="checkbox"/> WKUCU-Amt |
| | <input type="checkbox"/> Other-Type | | <input type="checkbox"/> Other-Type |
| | Amt _____ | | Amt _____ |

(16) Action Complete:

Computer Center

Date

(16) Personnel

Date

WHITE COPY - President

GREEN COPY - Personnel

BLUE COPY - Payroll

PINK COPY - Retain

September 22, 1970

MEMORANDUM TO: Dean Raymond L. Cravens

C
O
P
Y

This is confirmation of the phone discussion which I have had with Dean Russell regarding the memorandum which he addressed to you on September 16 and the communique you sent to me on September 18 outlining a proposal for a review of Dr. Otto Bluh's participation in a retirement system.

As I indicated to Dean Russell and in the brief discussion which I have had with you, we must proceed with the employment of Dr. Bluh under the conditions outlined in his contract letter dated July 17, 1970. I am confident he will find Mr. Largen and Mr. Tomes anxious to give assistance to him in any plan he considers beneficial within the framework of the existing salary.

I am sending a copy of this memorandum to Dean Russell for his information and to Mr. Largen and Mr. Tomes with the request that they make themselves available for the assistance noted above.


Dero G. Downing
President

DGD:mcb

cc: Dean Marvin W. Russell
Mr. Harry K. Largen
Mr. James B. Tomes ✓

MEMO FROM THE PRESIDENT



TO: **Dean Raymond L. Cravens**

DATE: **August 3, 1970**

- | | |
|---------------------------------------------------------------------------|--------------------------------------------------------------|
| <input type="checkbox"/> Please complete necessary action | <input type="checkbox"/> Please telephone President's Office |
| <input type="checkbox"/> Please reply over your signature | <input type="checkbox"/> Please note and return |
| <input type="checkbox"/> Please prepare reply for President's signature | <input type="checkbox"/> Please read and advise me |
| <input type="checkbox"/> Please furnish information for President's reply | <input type="checkbox"/> For your information |
| <input type="checkbox"/> Please complete routing | <input type="checkbox"/> For your files |

We have received the signed official letter of acceptance from Dr. Otto Bluh for a position divided between the Departments of Biology and Physics, effective August 16, 1970.

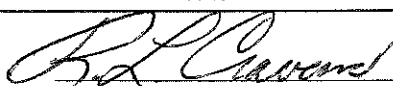
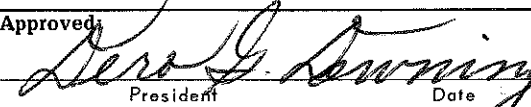
Dere G. Downing

**cc: Dean Marvin W. Russell
Dr. Ernest O. Beal
Dr. M. Frank Six
Mr. James B. Tomes**

WESTERN KENTUCKY UNIVERSITY PERSONNEL ACTION RECOMMENDATION

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| (1) Check Appropriate Action: <input checked="" type="checkbox"/> Appointment <input type="checkbox"/> Change in Status <input type="checkbox"/> Separation | |
| (2) Effective Date of Action: <u>August 16, 1970</u> | Date This Form Prepared: <u>July 17, 1970</u> |
| (3) Present Status or New Position <div style="display: flex; justify-content: space-between;"> <div> Name <u>Dr. Otto Bluh</u> Social Security Number _____ Position Title/Faculty Rank <u>professor</u> Address <u>1900 Richard Jones Road - Apt. 86</u> <u>Nashville, Tennessee</u> Department <u>Biology/Physics</u> Account to be charged _____ </div> <div> Name _____ (4) Employment Status (Check one in each block) <input checked="" type="checkbox"/> Faculty 1 <input checked="" type="checkbox"/> Regular 1 <input checked="" type="checkbox"/> Full Time 1 <input type="checkbox"/> Staff 2 <input type="checkbox"/> Temporary 2 <input type="checkbox"/> Part Time 2 </div> </div> | |
| (3) Change Recommended Name _____ (4) Employment Status (Check one in each block) <input type="checkbox"/> Faculty 1 <input type="checkbox"/> Regular 1 <input type="checkbox"/> Full Time 1 <input type="checkbox"/> Staff 2 <input type="checkbox"/> Temporary 2 <input type="checkbox"/> Part Time 2 <input type="checkbox"/> Terminate 3 | |
| (5) Indicate Sex: <input type="checkbox"/> Female 1 <input checked="" type="checkbox"/> Male 2 | |
| (6) Subject to Retirement: (7) Provide Numbers: <input type="checkbox"/> KY Teachers Ret 1 Position _____ <input type="checkbox"/> KY Employees Ret 2 Class Grade _____ | |
| (8) Pay Base: <input checked="" type="checkbox"/> Monthly 1 <input type="checkbox"/> Semi-Monthly 2 | |
| (9) Appointment: Number of Months <u>9</u> Beginning Date <u>8</u> / <u>16</u> / <u>70</u> Ending _____ / _____ / _____ | |
| (10) Marital Status: <input type="checkbox"/> Single 1 <input type="checkbox"/> Married 2 | |
| (11) Total - Monthly Salary _____ Annual <u>17,000.00</u> | |
| (12) Separation: Indicate number of terminal vacation days included in effective date _____ | |
| (13) Remarks: | |

(14) **Recommended:**

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Title _____ Date _____  Vice President _____ Date _____ | Title _____ Date _____ Approved:  President _____ Date <u>7-17-70</u> |
|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

(15) **FOR PERSONNEL USE**

| | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tax Information Subject To: <input type="checkbox"/> Fed Tax-Ex _____ <input type="checkbox"/> State Tax-Ex _____ <input type="checkbox"/> City Tax _____ <input type="checkbox"/> FICA _____ | Benefits Information <input type="checkbox"/> Opt Ins-Prem _____ <input type="checkbox"/> BC/BS-Prem _____ <input type="checkbox"/> WN-Prem _____ <input type="checkbox"/> WKUCU-Amt _____ <input type="checkbox"/> Other-Type _____ Amt _____ |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

(16) **Action Complete:**

| | |
|----------------------------------|----------------------------------------------------------------------------------------------------------------|
| Computer Center _____ Date _____ |  Personnel _____ Date _____ |
|----------------------------------|----------------------------------------------------------------------------------------------------------------|

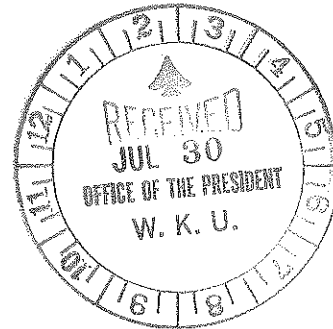
WHITE COPY - President

GREEN COPY - Personnel

BLUE COPY - Payroll

PINK COPY - Retain

July 17, 1970



Dr. Otto Bluh
Apartment 86
1900 Richard Jones Road
Nashville, Tennessee 37200

Dear Dr. Bluh:

Dr. Raymond L. Cravens, Vice President for Academic Affairs and Dean of the Faculties, has told me of your acceptance of an interdisciplinary position in Ogden College of Science and Technology, with your work being divided between the Departments of Biology and Physics. I would like to take this opportunity to officially welcome you to Western.

Your salary, as discussed with you, has been set at \$17,000 for the twelve months' period, effective August 16, 1970. In addition, you would be paid a stipend for summer school teaching should your services be required. Your rank will be that of Professor.

University policies concerning faculty teaching load, rank, tenure, and retirement have been discussed with you by the Dean of the Faculties and the Dean of Ogden College of Science and Technology and are outlined in the Faculty and Staff Handbook. This publication, which is enclosed, also includes information concerning professional office hours; guidance and counseling of students; service on University committees; reporting of class attendance and grades; attendance at faculty meetings, assembly programs, and academic convocations; and other faculty responsibilities. Faculty members are expected to familiarize themselves with these policies and responsibilities and to faithfully fulfill all of their obligations appertaining thereto. Faculty members will participate in the Saturday or evening instructional program of the University when requested by the Department Head.

It will be appreciated if you will sign and return immediately to the President of Western the carbon copy of this letter, which will constitute your official acceptance of this appointment. All of us are pleased over your acceptance of this position, and we look forward to working with you and having you as a member of the faculty.

Dr. Otto Bluh
Page 2
July 17, 1970

Enclosed is a personal data sheet which we would like for you to complete and return to us at your earliest convenience, along with two black-and-white, glossy-type photographs. Any size will suffice. This material will be used in connection with a newspaper release at the appropriate time.

If I can be of any personal help to you at any time, I hope that you will not hesitate to let me know.

Sincerely yours,

Dero G. Downing
President

DGD:mcB

Enclosures

cc: Dean Raymond L. Cravens
Dean Marvin W. Russell
Dr. Ernest O. Beal
Dr. N. Frank Six
Mr. James B. Tomes

I am returning this copy of your letter as my official acceptance of the faculty appointment outlined above.



Signature

29 July 1970.

Date